

**ADIRONDACK CENTRAL SCHOOL
BOONVILLE ELEMENTARY – Via Live Stream
BOONVILLE, NY 13309**

2nd REGULAR BOARD MEETING MINUTES – April 21, 2020

MEMBERS IN ATTENDANCE	OTHERS
Michael Kramer - President Almanda Sturtevant – Vice-President John Abdo Bruce Brach Mark Emery Richard Gallo Doug Muha	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk Meeting was conducted via livestream due to Governor’s Executive Order, meeting held without public attendance
<u>MEMBERS EXCUSED:</u>	

At 7:01 p.m. Board President, Mr. Kramer called the meeting to order and led the recitation of the pledge of allegiance.

PRESIDENT’S MOMENT:

Mr. Kramer welcomed everyone to our second live stream meeting. Thank you to everyone behind the scenes who work to get the live stream up and running; Mike Adams, Shane Youngs and Jill Schafer. Thank you to our cafeteria staff and bus drivers who work hard getting breakfast/lunches out to our students of the district.

PUBLIC FORUM:

None due to Governor’s Executive Order of no public attendance, meeting livestreamed.

CONSENT AGENDA:

Mr. Abdo moved and Mrs. Sturtevant, carried 7-0; the Board approved the following by a consensus motion:

Minutes:

Approve the minutes from the March 31, 2020 2nd Regular meeting.

REGULAR AGENDA:

Mrs. Sturtevant moved and Mr. Muha seconded, carried 7-0; the Board adopted the following:

Amend Minutes from March 18, 2020:

Resolution to amend the March 18, 2020 minutes:

RESOLVED, that consistent with Board action on March 31, 2020, the March 18, 2020 meeting minutes are revised to remove the resolution related to school closure currently contained in the minutes, and replace it with the updated resolution relative to school closure which was approved by the Board at that time, and which was inadvertently not included in the minutes.

Mr. Abdo moved and Mr. Emery seconded, carried 7-0; the Board approved:

Jeff –Lewis BOCES 2020-2021 Budget Resolution:

Resolution to approve the 2020-2021 Administrative portion of the Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES budget in the amount of \$4,275,792. **Yes: 7; No: 0; Absent: 0**

7:08 p.m. – Meeting was paused to fix sound issue, 7:09 p.m.- Meeting resumed.

Mr. Abdo moved and Mr. Gallo seconded, carried 7-0; the Board approved the following:

Jeff –Lewis BOCES Board Member Election:

Resolution to cast one vote for each position in the annual election of four (4) members to the Board of Cooperative Educational Services. No more than one vote may be cast for any candidate. The term of office for three (3) of the vacancies is three (3) years (July 1, 2020 – June 30, 2023). The term of office for one (1) of the vacancies is two (2) years beginning immediately following the election on April 21, 2020 and concludes on June 30, 2022. The three candidates receiving the highest number of votes will be elected to the three (3) year terms and the one (1) candidate receiving the least number of votes will fill the two (2) year term on the BOCES Board. The candidates are: Alice Draper {Belleville Henderson CSD}, Jennifer Jones {Beaver River CSD}, Grace Rice {South Lewis CSD} and Barbara Lofink {Carthage CSD}. **Yes: 7; No: 0; Absent: 0**

Mr. Emery moved and Mr. Gallo seconded, carried 7-0; the Board approved the following:

Office Specialist I Permanent Appointment:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education appointed Mrs. Alicia Morales, Office Specialist I, from a provisional to permanent appointment following her successful passing of the Office Specialist I Civil Service Exam effective April 22, 2020.

Mr. Abdo moved and Mrs. Sturtevant seconded, carried 7-0; the Board approved the following:

Office Specialist I Resignation:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education accepted the resignation of Ms. Colleen Dorrity, Office Specialist I; effective April 30, 2020. Ms. Dorrity was previously appointed as Account Clerk due to retirement of Mrs. Fox.

Mr. Abdo moved and Mr. Emery seconded, carried 7-0; the Board approved the following:

Boonville-Oneida County Fair Request:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the request of the Boonville-Oneida County Fair to use the fields behind the HS/MS facility for parking starting on July 27th through August 2, 2020. Also approve the request to mow and bale the grass on the fields by Cindy Lee, Director Emeritus of the fair, at a cost to her of \$400 to cover mowing, bailing and liability under her insurance.

Mr. Brach moved and Mr. Muha seconded, carried 7-0; the Board adopted the following resolution:

Teachers' Retirement System Resolution:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt the following resolution regarding Retirement Contribution Reserve:

WHEREAS, the Adirondack Central School District participates in the New York State Teachers' Retirement System ("TRS"); and

WHEREAS, the Board of Education of the Adirondack Central School District by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution Reserve pursuant to Section 6-r of the General Municipal Law; and

WHEREAS, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Adirondack Central School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve to be known as the TRS Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.

5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.

This Resolution shall take effect immediately.

Yes: 7; No: 0; Absent: 0

Mr. Emery moved and Mr. Muha seconded, carried 7-0; the Board adopted the following:

Madison-Oneida BOCES Cooperative Bidding:

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education adopt the following resolution regarding Cooperative Bidding:

WHERE AS, it is the plan of a number of PUBLIC SCHOOL DISTRICTS and the MADISON-ONEIDA BOCES (the “BOCES”) during the 2020-2021 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHERE AS, the Adirondack Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHERE AS, this Board of Education has received and reviewed Cooperative Bid Procedures (“the Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures the Board of Education agrees to award bid purchase item purchases according to the recommendations of the BOCES if such award is in the best interest of the school district.

Yes: 7; No: 0; Absent: 0

Mr. Muha moved and Mr. Emery seconded, carried 7-0; the Board approved the following:

Support Staff:

Resolved that, upon the recommendation of the Superintendent, the Board of Education appointed the following support staff:

Name	Position	Civil Service Classification	Type/Duration of Appointment	Salary	Effective Date
Sandra Lee	School Lunch Manager	Competitive	Provisional	\$48,000	5/13/2020

INFO & DISCUSSION:

- Warrants:
 - General Fund Warrants #11
 - TE Warrant #9
 - TA Warrant #9
 - Lunch Fund Warrant #10
 - Special Aid Fund Warrant #7
 - Capital Fund Warrant #9
- Receipts:
 - TE Receipts
 - Capital Fund Receipts
 - Special Aid Receipts

- Lunch Fund Receipts
- General Fund Receipts
- TA Receipts

➤ Treasurer’s Report – February 29, 2020

At 7:28 p.m. Mr. Emery moved and Mrs. Sturtevant seconded, carried 7-0; to go into executive session to discuss the contract negotiations and the employment history of particular personnel. Mr. Niznik served as Clerk Pro-Tem in the absence of the District Clerk.

Michelle Freeman, District Clerk

Mr. Gallo left the meeting at 7:28 p.m.

Board members returned from executive session at 8:16 p.m. Mr. Abdo moved and Mr. Muha seconded; carried 6-0, to go into regular session.

At 8:17 p.m. Mr. Emery moved and Mr. Muha seconded, carried 6-0; the Board adjourned to the Regular Meeting to be live streamed on Tuesday, May 12, 2020 from the Boonville Elementary cafeteria.

Edward S. Niznik, Clerk Pro-Tem